



# CITY OF DEVINE APPLICATION FOR BUILDING PERMIT FOR NEW RESIDENTIAL CONSTRUCTION



**\*Attach or Submit site plan (plat or survey) with the proposed building location(s) shown.**  
**\*Submit a detailed set of PLANS or BLUEPRINTS along with this application. (Show all electrical outlets, plumbing fixtures, etc., elevation & roof framing and foundation layout.)**  
**\*Submit copies of the State Licenses for each contractor. This includes Builder, Electrician, Plumber and Heating & AC Contractor.**

Please Print or Type in the following information.

### SITE INFORMATION (Submit Plat / Survey with Application)

Address: \_\_\_\_\_ (If Address is unknown, check with city office for address.)  
Legal Description: Lot(s) #: \_\_\_\_\_ Block #: \_\_\_\_\_ Acres: \_\_\_\_\_  
Subdivision: \_\_\_\_\_

### SETBACKS

Front Setback: \_\_\_\_\_ ft. Rear Setback: \_\_\_\_\_ ft. Left Side Setback: \_\_\_\_\_ ft. Right Side Setback: \_\_\_\_\_ ft.  
Corner Lot: Yes / No Is site in "100 year" Flood Plain (Zone A)? Yes\* / No

**\*If site is in the flood plain, a separate Floodplain Development Permit is required, including an Elevation Certificate.**

### ZONE & USE INFORMATION

Zone: \_\_\_\_\_ (A, B, C, ..., H, I) No. of Dwelling Units: \_\_\_\_\_ Bldg. Total Area: \_\_\_\_\_ Sq. Ft.  
Bldg. Living Area: \_\_\_\_\_ Sq. Ft (750 sq. ft. min.) Fire Limits: Primary / Secondary / N/A (Circle One)

### OWNER, CONTRACTOR, DESIGNER INFORMATION (Attach copies of State Licenses)

Property Owner: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Head Contractor: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ License No.: TRCC \_\_\_\_\_  
Electrical Contractor: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ License No.: EC \_\_\_\_\_ ME \_\_\_\_\_  
Plumbing Contractor: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ License No.: MP \_\_\_\_\_  
Mechanical Contractor: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_ License No.: TACL \_\_\_\_\_  
Architect ; Engineer ; Designer (Circle one) (Person who drew plans.)  
Name: \_\_\_\_\_ Registration #(if applicable): \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

**CONSTRUCTION INFORMATION****FOUNDATION—CONCRETE: (FILL IN ALL THAT APPLIES.)**

Engineer: Name / Company: \_\_\_\_\_ Registration No. \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Strength: \_\_\_\_\_ PSI Average Floor Height Above Grade: \_\_\_\_\_ in.

Floor Thickness: \_\_\_\_\_ Floor (Mat) Reinforcement Size &amp; Spacing: \_\_\_\_\_

Exterior Beam Dimensions: \_\_\_\_\_ Interior Beam Dimensions: \_\_\_\_\_

Describe Beam Reinforcement (Size, Stirrup Spacing, etc.): \_\_\_\_\_

Electrical wiring in slab: \_\_\_\_\_ (Yes/No) Plumbing in slab: \_\_\_\_\_ (Yes/No) Gas piping in slab: \_\_\_\_\_ (Yes/No)

**FOUNDATION—PIER & BEAM:**

Average Floor Height above ground level: \_\_\_\_\_ in. Floor Joist: Size \_\_\_\_\_

Floor Material: \_\_\_\_\_ (i.e. 5/8" plywood, etc.) Floor Joist Spacing: \_\_\_\_\_

Pier Type: \_\_\_\_\_ Pier Spacing: \_\_\_\_\_

Pier Depth: \_\_\_\_\_ Piers set in Concrete? \_\_\_\_\_ (Yes/No)

Beam Size: \_\_\_\_\_ Beam Spacing: \_\_\_\_\_

Skirting: \_\_\_\_\_ (Yes/No) Skirting Type: \_\_\_\_\_

**FRAMING:**

Type: \_\_\_\_\_ (Wood, Metal, etc.)

Wall Studs/Framing: Size \_\_\_\_\_ Wall Stud Spacing: \_\_\_\_\_ (ex. 16" O.C.)

Ceiling Joists: Size \_\_\_\_\_ Ceiling Joist Spacing: \_\_\_\_\_

Rafters: Size \_\_\_\_\_ Rafter Spacing: \_\_\_\_\_

Roofing Material: \_\_\_\_\_ (Tin, Composite Shingles, etc.)

**ELECTRICAL SERVICE:** Write in the number of each of the following fixtures:

110V Outlets: \_\_\_\_\_ Switches: \_\_\_\_\_ Light Fixtures: \_\_\_\_\_ Ventahood: \_\_\_\_\_

220V Outlets: \_\_\_\_\_ Motors: \_\_\_\_\_ HP of Motors: \_\_\_\_\_ Temporary Meter Loop: \_\_\_\_\_

Appliances: \_\_\_\_\_ (i.e. cooking tops, ovens, range receptacle, clothes dryer, water heater, dishwasher, disposal, heater, etc.)

Permanent Meter Loop: Overhead / Underground (circle one) \_\_\_\_\_ Amp Service

**PLUMBING INFORMATION:** Write in the number of each of the following fixtures:

Kitchen Sinks: \_\_\_\_\_ Lavatory: \_\_\_\_\_ Water Heater: \_\_\_\_\_ Drinking Fountain: \_\_\_\_\_

Shower Stall: \_\_\_\_\_ Bathtub: \_\_\_\_\_ Commode: \_\_\_\_\_ Urinal: \_\_\_\_\_

Floor Drain: \_\_\_\_\_ Washing Machine: \_\_\_\_\_ Storm Sewer: \_\_\_\_\_ Sewer Connection: \_\_\_\_\_

Dishwasher: \_\_\_\_\_ Sand Trap: \_\_\_\_\_ Grease Trap: \_\_\_\_\_ Major Water Line: \_\_\_\_\_

**GAS SERVICE:** No. of Outlets: \_\_\_\_\_ (You will need to speak with the Utility Dept. regarding tap & meter fees)**CENTRAL HEAT & AC:** Value: \$ \_\_\_\_\_ Equip. Description \_\_\_\_\_**CONCRETE DRIVEWAY:** Yes / No **CONCRETE SIDEWALK(S):** Yes / No**GARAGE:** Yes / No (If Yes, what size: \_\_\_\_\_) **NO. OFF-STREET PARKING SPACES:** \_\_\_\_\_**FINANCIAL INFORMATION:**

Valuation of Building Upon Completion (Fair Market Value) : \$ \_\_\_\_\_

Lender: Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Address: \_\_\_\_\_

**ADDITIONAL FEATURES:** (Submit plans / specifications.)

**LAWN IRRIGATION SYSTEMS:**

Lawn Irrigation System: Yes / No Contractor Name: \_\_\_\_\_ License No.: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**ACCESSORY BUILDINGS :**

Intended Use: \_\_\_\_\_ Bldg. Size: \_\_\_\_\_ Foundation material: \_\_\_\_\_

No. of Doors: \_\_\_\_\_ Number of Windows: \_\_\_\_\_ Estimated Appraised Value / Cost: \_\_\_\_\_

Pre-Fabricated or Kit: Yes / No Manufacturer / Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Site Built: Yes / No Contractor: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Electrical: Contractor: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ License: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumbing: Contractor: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ License: \_\_\_\_\_ Phone: \_\_\_\_\_

**OTHER:** (Attach specifications / plans / etc. if available)

Describe Feature / Work: \_\_\_\_\_

Contractor: \_\_\_\_\_ Company: \_\_\_\_\_ License: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**IMPORTANT NOTICE**

- While permits are issued as soon as possible, **DELAYS IN THE ISSUANCE OF PERMITS MAY OCCUR** depending on individual characteristics of the property (i.e. lot area, set-back requirements, zoning use, floodplain, utility availability, etc.) and individual characteristics of each structure (i.e. building use, estimated occupancy load, structural design, fire protection systems, exits, ADA compliance, parking, etc.). In some cases, elevation certificates, special contractor requirements or licenses may be required. **BUILDING, ELECTRICAL & MECHANICAL PERMITS WILL NOT BE ISSUED UNTIL COMPLIANCE CAN BE VERIFIED.** The earlier you begin checking into such matters the better, as this may minimize delays.
- **PLUMBING PERMITS FOR NEW RESIDENTIAL OR COMMERCIAL PLUMBING WORK REQUIRE APPROVAL BY THE PUBLIC WORKS & UTILITY DEPARTMENTS BEFORE THEY WILL BE ISSUED. APPROVAL MAY TAKE AS LONG AS TWO (2) WEEKS.**
- **SERVICE AVAILABILITY DETERMINATIONS MAY BE REQUESTED BY CONTACTING THE UTILITY DEPARTMENT. THERE IS NON-REFUNDABLE FEE OF \$20.00 PER SERVICE TYPE** (I.E. A REQUEST FOR WATER, SEWER, AND GAS AVAILABILITY WOULD BE \$60.)
- **VARIANCES MAY BE NECESSARY**, which could take up to 2 months to be brought to a public meeting, due to verification of ownership of all property within 200 feet of the proposed job site, and all notification of such owners a minimum of 10 days prior to the meeting. Further delays could arise from the results of the public meeting.
- Permits remain valid as long as work is started within six (6) months of the date that they are issued, and as long as work is not stopped for a period of six (6) months or longer.
- If work requiring a permit is begun before a permit is issued, the fee will be **DOUBLED**.
- Any time structural members are covered before the appropriate inspection is completed and approved, you will be required to remove such covering so that the inspection can be conducted and/or be subject to a fine for violating a city ordinance.
- After your permit is issued, please keep it, or a legible copy, on the job site to show proof if requested by any city employee.
- Depending on the workload and schedules of the inspectors, an inspection may not be conducted until up to 2 working days after requested. Please call ahead to schedule inspections, but keep in mind that if the work is not ready at the time of inspection, a re-inspection will be required.
- All re-inspection fees (\$40) must be paid before a re-inspection will be scheduled. Any additional inspections are \$40.00 ea.
- The City of Devine uses the International Residential Code for One- & Two-Family Dwellings, 2003 Ed.

**I, the undersigned, have read the above notice, and state that all of the information contained in this application is true and correct to the best of my knowledge. I understand that the issuance of a permit does not give the authority or permission to violation any applicable state or law pertaining to this construction.**

\_\_\_\_\_  
APPLICANT'S PRINTED NAME

\_\_\_\_\_  
APPLICANT'S SIGNATURE

Address: \_\_\_\_\_

\_\_\_\_\_  
DATE

